EORTC European Organisation for Research and Treatment of Cancer *The future of cancer therapy*	**EORTC Group Membership**		
Document owner	Network Relationship	Version number	1.0
Effective date	2024-11-08	Identifier	Q-01-POL-01

1 Purpose

The objective of this policy is to describe the principles of general EORTC group membership. Additional group specific conditions/processes could apply and should be described in the group-specific Standard of Conduct.

2 Scope

This policy is applicable to all individuals that are interested to join the EORTC network.

Representatives of pharmaceutical companies or similar commercial health care entities (e.g., CRO, commercial lab, biotech, medical device, …) are not eligible for EORTC membership.

3 Policy statement

Members need to comply with the 'EORTC Assignment Terms and Conditions'.

4 Changes since last version

Process step	Changes since last version
All	• This document supersedes the 'EORTC Group and Task Force Membership' (POL023). • Update in policy name, conditions and definitions reflecting the current situation. • Removal of technical aspects and terms.

5 Policy

5.1 Becoming a member

Becoming an EORTC member is free of charge and based on individual application.

The following general conditions for membership are applicable:

- Having obtained adequate qualifications documented by
    - a signed and dated curriculum vitae in English, and
    - GCP training, if applicable.
- Working in an institution, defined as a location such as a hospital (of any type public, private, community, and university), a non-commercial research lab that is linked to a hospital, university, or independent. The facility can be only specialized in oncology (e.g., radiotherapy infrastructure, comprehensive cancer center) or having a fully dedicated oncology department with interdisciplinary proven functionality. New institutions are subject for a central review at the application of the first membership.

5.1.1 Active membership

You can apply for an ‘active’ membership if you:

- are professionally active within the EORTC geographical legal area,
- are fully qualified in a (para)medical specialty,
- have obtained board certification for Medical Doctor, or Master of Sciences degree or doctorate of Philosophy for Non-Medical Doctor.

When applying for an ‘active’ membership, the applicant could also apply for ‘Early Career Investigator’ during the first ten (10) years of the applicant’s professional career.

5.1.2 Affiliated membership

You can apply for ‘affiliate’ membership if you fulfil at least one (1) of the below conditions:

- are professionally active outside the EORTC geographical legal area,
- are an investigator no longer having clinical responsibilities,
- are a patient partner, or a representative of a cancer league or foundation with active involvement in the EORTC group, or
- are a ‘young’ investigator (i.e., medical student in training or Medical Doctor residency).

A young investigator is required to:

- have a mentor who is from the same institution and is already an active EORTC member within the same EORTC group as the applicant,

- be professionally active within countries where EORTC is directly able to take legal sponsorship for the conduct of its research., and
- fulfil the criteria per Standard of Conduct of the group, if applicable.

Young investigators are eligible for ‘active’ membership at the end of their traineeship or residency, provided the requirements of ‘active’ membership as described above are fulfilled.

5.2 Duration

EORTC renews the membership every two (2) consecutive years or upon the notification of change of affiliation of the member.

EORTC sends an electronic renewal request and failure to reply will automatically end the membership.

Membership can be ended at any time:

- upon request of the member by informing membership at EORTC, or
- by EORTC in case of any proven serious non-compliance with the ‘EORTC Assignment Terms and Conditions'

Membership cannot be ended if the member is active as principal investigator in an EORTC study. The members in such situation shall continue to take their responsibility on the study or ensure proper replacement as per contractual agreement.

In case of change in professional career or affiliation, the individual membership can be transferred provided that the function and environment is compliant with an academic infrastructure and supporting the collaboration with EORTC.

5.3 Benefits

The following benefits are associated with the ‘active’ and ‘affiliated’ membership:

	Active membership	**Affiliated membership**
Receive all general and group-specific communications	Yes	Yes
Participate to the EORTC group meetings	Yes	Yes
Clinical research, depending on the type of qualifications obtained: - be invited and participate as principal investigator for his/her site in EORTC conducted research - be appointed as study (co-)coordinator, or - be appointed as research leader	Yes	No
Qualify for Early Career Investigator during the first ten (10) years of the professional career	Yes	No
Lead / participate to committees	Yes	No
Act as a liaison person with other groups	Yes	No
Apply for officer positions (Chair, secretary, or treasurer)	Yes	No

6 Definitions

- **Group:** collective name for an entity gathering individual members with a specific interest in a particular organ system (GI, GY, GU, Brain, Breast, …), intervention (Imaging), population (Elderly) or aspect related to the diagnosis, treatment and wellbeing (QoL) of cancer patients, and approved by the EORC Board.

- **Institution:** defined as a location such as

    - a hospital (of any type public, private, community, and university),
    - a non-commercial research lab that is linked to a hospital, university, or independent.

  The facility can be only specialised in oncology (e.g. Radiotherapy infrastructure, comprehensive cancer centre) or having a fully dedicated oncology department with interdisciplinary proven functionality.

- **EORTC geographical legal area**: Countries where EORTC is directly able to take legal sponsorship for the conduct of its research.

- **Principal investigator**: an investigator who is the responsible leader of a team of investigators who conduct a clinical trial at a clinical trial site.

7 Signature

This document will be electronically signed.
The signatories acknowledge that electronic signature is legally binding and equivalent to a handwritten signature.

Author Edith Bastiaens Network database officer	Signed by: Edith Bastiaens Signer Name: Edith Bastiaens Signing Reason: I am the author of this document Signing Time: 09 October 2024 | 09:04:02 CEST 0B2E5755ADE349F5AF712FAD03734117
Approved & authorized by Denis Lacombe Chief executive officer, *on behalf of the Board*	Signed by: Denis Lacombe Signer Name: Denis Lacombe Signing Reason: I approve this document Signing Time: 09 October 2024 | 13:55:11 CEST 457339F472784605806FBD4D54FBD7A4